

# Natalie Willing

🌐 nataliewilling.com

☎ 630-484-4740

✉ nataliewilling111@gmail.com

## Education

### Oklahoma City University

B.S. in Dance Pedagogy

Relevant Coursework: Pedagogy for Dance Teachers I and II, Lab for Dance Teachers I and II, Ballet Pedagogy, Jazz Pedagogy, Tap Pedagogy, Choreography Theory, Choreography Production, Arts Management and Production I and II, Anatomy and Physiology for Dancers, Costume Lab

## Experience

### Receptionist | Nichols Hills Executive Suites (OK) | 2026

- Office duties such as taking phone messages, greeting and guiding clients, and filing paperwork
- Confidentiality, personability, positivity, dependability

### Dance Instructor | The Community Dance Academy (OK) | 2025-2026

- Working with dancers age 3-Adult, creating weekly lesson plans, assisting fellow teachers
- Collaboration, professionalism, kindness, adaptability, office skills

### Server | St. Charles Country Club (IL) | 2025

- Served in both casual and formal dining settings, banquets, and club events
- Customer service, multitasking, teamwork, conflict resolution, communication

### Dance Instructor | Elise Flagg Academy of Dance (IL) | 2022-2025

- Worked with children ages 3-17 and created a positive classroom environment
- Quick thinking, teaching, choreography, passion

### Vice President of Chapter Relations and Standards | Alpha Chi Omega (OK) | 2024

- Created and managed an attendance system for the chapter, reviewed, revised, and upheld chapter bylaws, facilitated standards meetings
- Leadership, communication, accountability, organization

### Nanny (AZ) | 2023-2024

- Provided safe care and planned daily activities for a toddler
- Responsibility, patience, flexibility, reliability

### Teaching Internship | Harrison Street School (IL) | 2022

- Worked in a 2nd grade classroom creating lesson plans, classroom management strategies, and assisting the teacher daily class activities

## Involvement & Skills

- **Scholarships & Awards** | “Outstanding Graduating Senior in Dance Pedagogy” - Ann Lacy School of American Dance and Entertainment, OCU Dance Talent Scholarship, OCU Academic Scholarship
- **Greek Life** | Alpha Chi Omega - Gamma Tau Chapter (Vice President of Chapter Relations and Standards, My Journey Facilitator, Mystagogue)
- **Volunteer Work** | The YWCA, Regional Food Bank, Positive Tomorrows
- **Skills** | Valid drivers license & passport, efficient in Canva, Word, & Excel, mandated reporter, CPR & first aid, extensive early childhood education work, reliable, flexible, strong interpersonal skills